



Discovery Days - General Terms and Conditions

- Event load-in begins at 8am or when specified by our event team.
- All exhibits must be set up and ready no later than 11am.
- Event strike begins at 4pm. We ask that you stay until the end of the event before breaking down.
- All exhibits must be taken down and removed no later than 6pm.
- Qualified Exhibitor personnel must be present at the exhibit at all times during the hours of the event (11am - 4pm).
- Materials related to the exhibit, organization or club may be distributed to those interested, but refrain from leaving flyers unattended or placing outside of the booth.
- Please notify the festival if the exhibit approved changes in any significant manner.
- All exhibit content must be suitable for a family audience.
- Bay Area Science Festival must approve exhibits selling merchandise in advance. A vendor application will be required to sell merchandise. A vendor application can be obtained by emailing exhibit@bayareascience.org.
- No exhibit materials should infringe on any copyright, trademark, patent or other third party right.
- The approved exhibit must be operated by the applying organization. No booths are to be subcontracted, assigned or transferred to a third party. The relationship between the parties is one of independent contractors only, and no employee-employer benefits are conferred.
- The University of California - San Francisco, as organizing entity of the Bay Area Science Festival, reserves the right to allow commercial sound, video recording, and photography by themselves and their sponsors. This material will be used to promote and market both the BASF and their sponsor organizations.
- Exhibitors agree to indemnify and hold harmless the University of California - San Francisco as the organizing body of the Bay Area Science Festival, its planners, sponsors, partner organizations and agents from and against any and all claims, losses, damage, injury and liability arising out of or in relation to Exhibitors participation in and attendance at Discovery Days to the fullest extent of applicable law.
- The University of California - San Francisco, as organizing entity of the Bay Area Science Festival, reserves the right to cancel without damages or other liability for lack of performance due to acts of God, war, terrorist act, government regulations, riot, disasters, strikes or other circumstances outside of the Bay Area Science Festival's control, any one of which makes performance impossible.





Discovery Days Regulations

EXHIBIT REGULATIONS

- No pets will be allowed at Discovery Days. Animals that are being used as part of an instructional exhibit and certified service animals are the only exception.
- Under no circumstances may the current signage at the facilities be covered, blocked, or altered. Fastening exhibit signage to existing signage areas is prohibited.
- Helium filled balloons may not be distributed.
- Glitter and/or confetti will not be permitted.
- No food, drink, or alcohol can be sold or distributed.
- San Francisco Giants, Sonoma County Fairgrounds, California State University - East Bay, Bay Area Science Festival, production team and/or AT&T Park will not be responsible for items on premises that are stolen, damaged, or missing.
- An authorized representative from the exhibit must be present at all times.
- Exit signs and doors must not be covered or blocked and must allocate a six-foot space for emergency exits. These doors are prohibited from being propped open.
- Set-up for each exhibit is confined within the designated exhibit space.
- Exhibitors must remain in designated event locations. Entering unauthorized locations is prohibited.
- If you are plugging in any type of appliance or device, please confirm that it complies with the Uniform Fire Code of the County.
- Decorations and exhibit construction must conform to any and all fire regulations. All materials used must be flameproof.

SAFETY

- Please note, for everyone's safety, exhibitors(s) bags and articles entering the facilities may be subject to inspection by Security prior to admittance and any other time as warranted without prior notice while on the premises.
- Discovery Day facilities are entirely smoke-free. Smoking is not permitted on any of the premises.

WASTE

- Exhibitors will be responsible for disposing of any load-in / load-out trash in the designated receptacles. All unnecessary cardboard must be broken down and placed out of public view. There will be a sweep for unnecessary cardboard prior to gates open.
- Exhibitors are responsible for removal of crates, pallets, and any other packing materials prior to gates open.
- The depositing of ice or any other liquids on the grass, trees, or other landscaping is prohibited.
- The depositing of any liquid into the drains is prohibited. It must be taken with you.





Discovery Days Regulations

CONDUCT

- Exhibitors shall not discriminate against any person, or directly or indirectly display, circulate, publicize or mail any advertisement, notice or communication which states or implies that service shall be refused or restricted because of sex, race, color, religion, ancestry, national origin or disability.
- Exhibitors shall not threaten, intimidate or harass, behave in an overtly discourteous, abusive or disrespectful manner towards any ballpark employee(s) and/or guests.
- Stealing, unauthorized removal, use, loss, damage or destruction of property belonging to AT&T Park, Sonoma County Fairgrounds, California State University - East Bay, Bay Area Science Festival, its guests or employees is strictly prohibited.
- Exhibitors shall not consume alcohol or use illegal narcotics at any time at the ballpark.
- Discovery Day facilities and/or Bay Area Science Festival reserves the right to restrict, close and/or remove any Exhibitor at any time due to failure of meeting the policies and procedures.

THE BAY AREA SCIENCE FESTIVAL will:

- Provide logistical needs as agreed upon.
- Secure appropriate event necessities such as San Francisco Police and Fire, parking and transportation, signage, trash and recycling, first aid, and security.
- Promote the Discovery Days prior to and the day of the event through marketing pieces, press releases, collaborator network, social networking sites, and printed event programs.

